

# PURCHASING CARD 2017 SITE MANAGER EDITING CALENDAR

**JAN**

SAT	SUN	MON	TUE	WED	THU	FRI
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**MAY**

SAT	SUN	MON	TUE	WED	THU	FRI
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**SEP**

SAT	SUN	MON	TUE	WED	THU	FRI
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

**FEB**

SAT	SUN	MON	TUE	WED	THU	FRI
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

**JUN**

SAT	SUN	MON	TUE	WED	THU	FRI
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

**OCT**

SAT	SUN	MON	TUE	WED	THU	FRI
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**MAR**

SAT	SUN	MON	TUE	WED	THU	FRI
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**JUL**

SAT	SUN	MON	TUE	WED	THUR	FRI
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**NOV**

SAT	SUN	MON	TUE	WED	THU	FRI
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

**APR**

SAT	SUN	MON	TUE	WED	THU	FRI
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

**AUG**

SAT	SUN	MON	TUE	WED	THU	FRI
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**DEC**

SAT	SUN	MON	TUE	WED	THU	FRI
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**Legal Holiday**

**Edit deadline < 5:00 PM:** Site Managers are required to complete any necessary edits in Access Online for the previous two-week cycle.